

*ShikshanaPrasarakaMandali's*  
**RamnarainRuia Autonomous College**  
 Matunga, Mumbai 400019  
 Minutes of the 5th meeting of the  
**Academic Council**  
 Held on SATURDAY, 05 October, 2019

The 5th meeting of the Academic Council of the RamnarainRuia Autonomous College was held on Saturday 05 October, 2019 at 11:00 am, at the Conference Room, Ramnarain Ruia Autonomous College, Matunga, Mumbai-400019.

The following members were present.

<b>Sr. No.</b>	<b>Name of the Person</b>	<b>Designation &amp; Department</b>
1.	Dr. AnushreeLokur	I/C Principal
2.	Dr. Sujata Suvarnapatki	Member Secretary
3.	Dr.MohsinaMukadam	Principal's Nominee
4.	Dr. Varsha Shukla	Principal's Nominee
5.	Dr. Jessy Pius	IQAC Coordinator
6.	Dr. Sunil Shankhadarwar	Exam In- charge
7.	Prof. S. D. Samant	Former Head, Department of Chemistry, ICT, Mumbai,
8.	Dr. Uday Salunkhe	Director of the Welingkar Institute of Management Development & Research, Mumbai
9.	Dr. Hrishikesh Soman	Principal, Symbiosis College of Arts and Commerce, Pune
10.	Dr. Uttara Sahasrabuddhe	Professor of International Relations, Department of Civics & Politics, University of Mumbai
11.	Prof. Sunil Bhagwat	Professor, Institute of Chemical Technology,
12.	Dr. ManjiriKamat	Professor, Department of History, University of Mumbai
13.	Dr. Saroj Ghaskadbi	Professor, Department of Zoology, Savitribai Phule Pune University,

		Pune
14.	Dr. Urmila Moon	Head, Dept. of Commerce
15.	Dr. Varsha Malwade	Head, Dept. of Economics
16.	Mr. Vickky	Faculty, Dept. of English
17.	Ms. Anjore Deshpande	Faculty, Dept. of French
18.	Dr. Pravinchandra Bisht	Head, Dept. of Hindi
19.	Dr. Louiza Rodrigues	Head, Dept. of History
20.	Ms. Priyanka Desai	Head, Dept. of Mass Media
21.	Ms. Leena Kedare	Head, Dept. of Marathi
22.	Ms. Vatsala Pai	Head, Dept. of Philosophy and Psychology
23.	Dr. Vaibhavi Palsule	Faculty, Dept. of Political Science
24.	Dr. Vaishali Dabke	Head, Dept. of Sanskrit
25.	Dr. Sachin Palekar	Head, Dept. of Bioanalytical Sciences
26.	Mr. Prashant Masali	Head, Dept. of Biochemistry
27.	Ms. Supriya Kale	Head, Dept. of Biotechnology
28.	Dr. Sucheta Ketkar	Head, Dept. of Statistics
29.	Dr. Jessy Pius	Head, Dept. of Botany
30.	Dr. Jyoti Patwardhan	Head, Dept. of Chemistry
31.	Ms. Megha Sawant	Head, Dept. of Computer Science and Information Technology
32.	Dr. Seema Shinde	Head, Dept. of Life Science
33.	Dr. Rajeshwar Andhale	Head, Dept. of Mathematics
34.	Dr. Anushree Lokur	Head, Dept. of Microbiology
35.	Dr. Vijay Mayekar	Head, Dept. of Physics
36.	Dr. Vaishali Phusate	Head, Dept. of Zoology
37.	Dr. Sanchita Chaudhuri	Head, Dept. of Green House

		Management
38.	Dr. Sasikumar Menon	Head, Dept. of Pharma Analytical Sciences
39.	Ms. Amrita Gokhale	Head, Dept. of Tourism and Travel Management
34.	Dr. Himani Chaukar	Chairperson, Foundation Course

I/C Principal, Dr. AnushreeLokur welcomed all the Members to the Fifth Academic Council Meeting held on 05 October, 2019 at 11:30 am. She started the meeting by congratulating all the members on Ruia College's win at INT for the 3<sup>rd</sup> consecutive year, specially mentioning Ruia Natyavalay headed by Dr. Manish Hate.

She then introduced the Member Secretary Dr. Sujata Suvarnapatki who took the meet forward. She welcomed all members of the Academic Board and briefed the chair on the composition of the Board, proceeding with introduction of new Members on Board, New Heads of Department of Botany and Economics, Dr. Jessy Pius and Dr. Varsha Malwade respectively.

The Member Secretary then took the meeting forward with the Agenda for the day.

**Agenda item No.01: To confirm the minutes of the previous Academic Council Meeting held on 18<sup>th</sup> March 2019**

Before confirming the minutes of the previous meeting, Dr. Sujata Suvarnapatki briefly spoke on the previous meeting and suggestions thereof, and as per recommendation of the last meeting of the Board, it was resolved that Certificate Courses should be awarded 03 credits for minimum 45 hours.

The Minutes of the last meeting, 18 March, 2019, were placed before the members and resolutions passed therewith were reiterated.

- **Agenda item No.02: To scrutinize and approve the proposals for the year 2019-20 (Even Semesters) with or without modifications made by the subject boards with regards to courses of studies, academic regulations, curricula, syllabi and modifications thereof, any instructional and valuation methods, procedures relevant thereto, etc.**

The members were informed that Board of Studies meeting for this academic year were held simultaneously on predesignated dates and times on 21<sup>st</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> August, 2019, and the entire activity was smoothly and efficiently carried out.

Dr.Suvarnapatki explained that many departments had recomposed their BoS this year and suggestions of previous members as well as those of parents and students, modalities for assessments, review of Question papers and introduction of supplementary Certificate Courses, were all incorporated in the Agendas and unanimously passed by the BoS.

Syllabi for most departments had been passed in the last meeting. Some departments made minor changes, additions / omissions from their syllabi as per suggestions from members given during the previous meeting, as well as to align the syllabi with industry and academic requirements. The details of the same are given in below table:

<b>List of departments (UG/PG)</b>			
<b>No change</b>		<b>Change</b>	
<b>Arts</b>	<b>Science</b>	<b>Arts</b>	<b>Science</b>
Philosophy	Pharma Analytical Sciences	Commerce	Bioanalytical Sciences
Foundation Course	Statistics	Mass Media	Botany
History	Biotechnology	English	Computer Science, Information Technology
Economics	Chemistry		Biochemistry
Political Science	Mathematics		Life Science
Sanskrit	Physics		Microbiology
French	Zoology		Green House Management
Psychology			
Marathi			

There was a brief discussion by the Board on the proposed change in the title for the current Bachelors of Mass Media and Communication degree to Bachelor of Arts in Media and Communication. Dr. Salunkhe requested to know the criteria for changing the title which was stating that the value for a B.A. title is substantially more in the industry but also recommended drawing out the purpose of the proposed change of nomenclature by adjudging its rationale.

The Principal, Dr. Lokur added that the changes have to be governed by University of Mumbai regulations as well and not simply made to effect change.

The departments with minor changes in syllabi and structure briefed the board of the aforementioned. The standout change overall was drawn out to be the introduction of PhD coursework by Microbiology and Botany departments and also History and Hindi Departments.

Dr. Soman recommended adding a brief of these changes to the next Meeting's presentation to allow the Board to review the same efficiently.

Dr. Salunkhe suggested sharing and updating current trends in the market and industry and changes happening at a global level with students, so as to create awareness amongst them. This was encouraged by the Dean of Academics and the Principal who reiterated that this was a part of Ruia's Core Vision and Mission to upgrade and update students to global citizens.

The Board also suggested to adopt an inter-disciplinary approach and transfer of credits at Third Year level. However, they agreed that Choice-based subject offering would be difficult at the present juncture but the same was offered for Applied Component and is working successfully. The Principal further justified by affirming that Certificate Courses offered by the College were a step towards creating inter-disciplinary perspectives for students.

The Member Secretary asked the permission of this body to allow these changes in the syllabus and it was resolved that these changes will be implemented from the academic year 2019- 20.

**Proposed by:**Dr. VatsalaPai **Seconded by:**Dr. Jyoti Patwardhan

#### **Resolution Nos.**

**AB/II (17-18).3.RUA1**

**AB/II (17-18).3.RUA3**

**AB/II (17-18).3.RUM**

RESOLVED THAT the changes in the syllabi of the subjects of all Subjects under Arts Faculty including following subjects whereby changes in syllabi were reflected, as recommended by the respective Subject Boards are approved with the requisite credits and corresponding number of lectures.

<b>Name of the Subject</b>	<b>Proposed by</b>	<b>Seconded by</b>
Commerce	Dr. Pravinchandra Bisht	Ms. Megha Sawant
English	Dr. Aditi Abhyankar	Dr. RajeshwarAndhale
Mass Media	Dr HimaniChaukar	Dr. Vaishali Phusate

**Resolution Nos.:**

**AB/II (17-18).3.RUS1**  
**AB/II (17-18).3.RUS2**  
**AB/II (17-18).3.RUS3**  
**AB/II (17-18).3.RUS4**  
**AB/II (17-18).3.RUS5**  
**AB/II (17-18).3.RUS6**  
**AB/II (17-18).3.RUS7**  
**AB/II (17-18).3.RUS10**  
**AB/II (17-18).3.RUS10**

RESOLVED THAT the changes in syllabiof the subjects of all Subjects under Science Faculty including following subjects whereby changes in syllabi were reflected, as recommended by the respective Subject Boardsare approved with the requisite credits and corresponding number of lectures.

<b>Name of the Subject</b>	<b>Proposed by</b>	<b>Seconded by</b>
Bio-Analytical Sciences	Mr. Vijay Mayekar	Dr. Louiza Rodrigues
Bio-Chemistry	Dr. Jyoti Patwardhan	Dr. Sasikumar Menon
Biotechnology	Mr. Prashant Masali	Ms. Supriya Kale
Botany	Dr. Varsha Shukla	Ms. Sucheta Ketkar
Chemistry	Ms. Sucheta Ketkar	Dr. RajeshwarAndhale
Computer Science	Dr. Seema Shinde	Dr. Sunita Shailajan
Life Science	Dr. SachinPalekar	Dr.Urmila Moon
Physics	Ms. Supriya Kale	Dr. Vatsala Pai
Zoology	Dr. Seema Shinde	Dr. Pravinchandra Bisht

**Resolution No.:**  
**AB/II (17-18).3.RUV1**

RESOLVED THAT the changes in the syllabi of all subjects unde B. Vocational Programme including the subject of Green House Management whereby changes in syllabi were reflected, as recommended by the respective Subject Boardsare approved with the requisite credits and corresponding number of lectures.

<b>Name of the Subject</b>	<b>Proposed by</b>	<b>Seconded by</b>
<b>Green House Management</b>	Ms. Amrita Gokhale	Dr. Sasikumar Menon

**Agenda item No.03:**

- i) To institute and recommend to the Board of Management proposals of new programmes/Certificate Courses/Diploma Courses of Studies.
- ii) To approve the Courses offered by Montgomery County Community College, USA.
  - a) SCS 101-GA Success in American Education
  - b) HSW 101 ONLN 2: Introduction to Human Services and the Helping Profession
  - c) HSW 220 ONLN: Intro to Adjunctive Therapies
  - d) HSW\*219\*ONLN (45806): Drug & Alcohol Treat Proc-Introduction
  - e) HSW\*130\*ONLN (45802): Intro to Youth & Family System
  - f) HSW\*219\*ONLN (45806): Drug & Alcohol Treat Proc Introduction
  - g) HSW 220 ONLN - Intro to Adjunctive Therapies

Dr. Sujata Suvarnapatki conveyed that no new Courses had been instituted after the last meeting of the Board but they did intend to start courses in collaboration with Montgomery County Community College, USA. She placed the list of Certificate Courses offered by Montgomery County Community College, USA before the Board, explaining that each course open to all in-house students, irrespective of department to which the belonged, worth 03 Additional Credits and charged separately.

The Council deliberated on the structure of these Courses, their respective syllabi, the in-take capacity of these programmes and the fee structure to be recommended for the same.

Prof. Samant recommended first formalizing the MoU with the aforementioned Institute. It was also suggested that more Colleges in the USA, especially Ivy League Colleges like Harvard can also gradually be tapped for collab courses. This would help with managing on teacher workloads, effective and shared cost and pricing of the courses as well as shared teaching learning practices.

It was RESOLVED THAT institution of above listed Certificate Courses needs further deliberation necessary further action to be passed through circulation before the next Academic Council meeting.

**Proposed by:** Dr. Vaibhavi Palsule, **Seconded by:** Dr. Sunil Shankhadarwa

**Agenda item No.04: To frame rules for the conduct of examinations, rules of students' evaluation**

The Exam In-charge apprised the members of the last meetings amendments and recommendations, explaining the 60 external/ 40 internal evaluation pattern. The members deliberated the idea of Revaluation of answer books whereby minimum 20% of total marks obtained (minimum 12 marks out of 100) has to be targeted rise if Answer books have to be submitted by student for Revaluation. Dr. Samant and Dr. Soman both suggested altering the practice of revaluation and providing photocopy of the answer booklets to students. There were no further major changes in evaluation pattern to be discussed by the Council.

**Proposed by:**Dr. MohsinaMukadam **Seconded by:**Dr. Manish Hate

**Agenda item No.05:** Any other matter with the permission of the Chair.

The matter of Non-Acedemic credits for participation in Performing Arts, Sports etc. was deliberated. The Councilwas informed of various existing and new extra and co-curricular activities like Sports, Drama, Music, Dance, Yoga, NCC, NSS and Social Involvement Program (SIP), etc that students engaged in.

Dr. Hrishikesh Soman, with agreement of the entire Board, emphasized on an inter-disciplinary approach among the Arts and Sciences allowing for real holistic growth of students and application of the duties and powers of entailing educational autonomy awarded to institutions.

As there was no further business the meeting ended with a Vote of Thanks by the Member Secretary to the Chair.

The meeting closed at 12:15 pm IST

**Dr. Sujata Suvarnapatki**

**Dean, Academic Affairs and Member Secretary, Academic Board**

**Minutes Approved by**

**Dr. AnushreeLokur**

**I/C Principal, Chairwoman, Academic Board**