

ShikshanaPrasarakaMandali's
Ramnarain Ruia Autonomous College

Matunga, Mumbai 400019
Minutes of the 3rd meeting of the

Academic Board

Held on Thursday, 06th July, 2018

The 3rd meeting of the Academic Board of the RamnarainRuia Autonomous College was held on Thursday, 06th July, 2018 at 11:00 am, at the Conference Room, RamnarainRuia Autonomous College, Matunga, Mumbai-400019.

The following members were present.

Sr. No.	Name of the Person	Designation & Department
1.	Dr. AnushreeLokur	I/C Principal
2.	Dr.Bhavana Narula	Principal's Nominee
3.	Dr. Varsha Shukla	Principal's Nominee
4.	Dr. Louiza Rodrigues	Principal's Nominee
5.	Prof. S. D. Samant	Former Head, Department of Chemistry, ICT, Mumbai,
6.	Dr. Kavita Rege	Nominee of Dir. Of Higher Education. Retd. Principal, Parle Tilak Vidyalaya Association's Sathaye College
7.	Dr.Jessy Pius	IQAC Coordinator
8.	Dr. Urmila Moon	Head, Dept. of Commerce
9.	Dr. Aditi Abhyankar	Head, Dept. of Economics
10.	Mr. Arjun Kharat	Head, Dept. of English
11.	Ms. Varsha Deshpande	Head, Dept. of French
12.	Dr. Pravinchandra Bisht	Head, Dept. of Hindi
13.	Dr. MohsinaMukadam	Head, Dept. of History
14.	Ms. Priyanka Desai	Head, Dept. of Mass Media
15.	Ms.Leena Kedare	Head, Dept. of Marathi

16.	Ms. Vatsala Pai	Head, Dept. of Philosophy and Psychology
17.	Dr. VaibhaviPalsule	Head, Dept. of Political Science
18.	Ms. Sameera Gujar	Head, Dept. of Sanskrit
19.	Mr. SachinPalekar	Head, Dept. of Bioanalytical Sciences
20.	Mr.Prashant Masali	Head, Dept. of Biochemistry
21.	Ms. Supriya Kale	Head, Dept. of Biotechnology
22.	Ms. SuchetaKetkar	Head, Dept. of Statistics
23.	Dr. Sunita Shailajan	Head, Dept. of Botany
24.	Dr. Jyoti Patwardhan	Head, Dept. of Chemistry
25.	Ms. Megha Sawant	Head, Dept. of Computer Science and Information Technology
26.	Dr. Seema Shinde	Head, Dept. of Life Science
27.	Dr. RajeshwarAndhale	Head, Dept. of Mathematics
28.	Dr. AnushreeLokur	Head, Dept. of Microbiology
29.	Dr. Vijay Mayekar	Head, Dept. of Physics
30.	Dr. Vaishali Phusate	Head, Dept. of Zoology
31.	Dr. Sanchita Chaudhuri	Head, Dept. of Green House Management
32.	Dr. Sasikumar Menon	Head, Dept. of Pharma Analytical Sciences
33.	Ms. Amrita Gokhale	Head, Dept. of Tourism and Travel Management
34.	Dr. HimaniChaukar	Chairperson, Foundation Course

I/C Principal, Dr. AnushreeLokur welcomed all the Members to the Third Academic Board Meeting held on 06 July, 2018 at 11:00 am.

The meeting proceeded with Dr. Lokur in the Chair.

Agenda item No.01: To review minutes of last Academic Board Meeting held on 26 March, 2018.

Before confirming the minutes of second meeting, Dr. Lokur briefed the members on changes made in the Board Member Committee. She formally congratulated Dr. SuhasPednekar (in absentee) for his appointment as the Vice Chancellor of the University of Mumbai, leading to her appointment as the I/C Principal of RamnarainRuia Autonomous College.

She also welcomed Mr. Sunil Shankardwar, the newly appointed Exam In-charge who would act as permanent invitee to the Academic Board, as per **Resolution No.: AB/2.8.1** passed in last Academic Board Meeting.

The Minutes of the last meeting, held on 26 March, 2018, were placed before the members and resolutions passed therewith were reiterated.

Dr.Lokur explained that Syllabi for most departments had been passed in the last meeting. Some departments made minor changes, additions and omissions fromtheir syllabi as per suggestions from members given during the last meeting, details of which are given below.

There was extensive discussion and feedback on the Foundation Course paper and its components during the last Academic Board meeting. The Syllabus for the same was modified as per suggestions from the Board.

All members unanimously approved the minutes of the second academic board meeting held on 26 March, 2018.

Proposed by:Mrs. Vatsala Pai **Seconded by:** Dr. Jessy Pius

Agenda item No.02: To scrutinize and approve the proposals for the year 2018-19 with or without modifications made by the subject boards with regards to courses of studies, academic regulations, curricula, syllabi and modifications thereof, any instructional and valuation methods, procedures relevant thereto, etc.

Dr. AnushreeLokur informed the members that there were minor changes in for of additions and/or omissions of topics asper University requirements and suggestions made by the Academic Board in the last meeting.

Resolution No.: AB/2.3.5:

Shebriefly presented the changes that have made in the syllabus for various **BA programs** (under the Arts faculty for the subjects of Economics, Foundation Course, Marathi, Psychology);

B.Sc. programs(under the Science faculty for the subjects of Biochemistry, Biotechnology (Regular as well as Applied Component), Computer Science, Mathematics, Microbiology,); **Vocational graduate program (B.Voc.)**(in the subject of Tourism and Travel Management); with the requisite credits and corresponding number of lectures.It was noted that the proposed changes in the syllabus has been approved by the respective Subject Boards.

She asked the permission of this body to allow these changes in the syllabus and it was resolved that these changes will be implemented from the academic year 2018-19 with their permission.

Prof. Samant recommended that a Booklet detailing the Syllabi for each department be drafted and presented to the Board in the next meeting. This was affirmed by Dr. Lokur who assured the Board that said Booklet was under preparation and would be ready shortly.

Resolution Nos. AB/I(17-18).3.RUA1 to AB/I(17-18).3.RUA11

RESOLVED THAT the changes in the syllabi of the subjects of all Subjects under Arts Faculty including following subjects whereby changes in syllabi were reflected, as recommended by the respective Subject Boards are approved with the requisite credits and corresponding number of lectures.

Name of the Subject	Proposed by	Seconded by
Economics	Dr. Mohsina Mukadam	Dr. Urmila Moon
Foundation Course		
Marathi	Dr. Pravinchandra Bisht	Ms. Varsha Deshpande
Psychology	Dr. Vaibhavi Palsule	Dr. Pravinchandra Bisht

Resolution Nos.: AB/I(17-18).3.RUS1 to AB/I(17-18).3.RUS13

RESOLVED THAT the changes in syllabi of the subjects of Biochemistry, Biotechnology (General and Applied Components), Computer Science, Mathematics, Microbiology of the B.Sc. programmes under the Science faculty, as recommended by the respective Subject Boards are approved with the requisite credits and corresponding number of lectures.

Name of the Subject	Proposed by	Seconded by
Biochemistry	Mr. Vijay Mayekar	Dr. Louiza Rodrigues
Biotechnology	Dr. Jyoti Patwardhan	Dr. Sasikumar Menon
Computer Science	Mr. Prashant Masali	Ms. Supriya Kale
Mathematics	Dr. Varsha Shukla	Ms. Sucheta Ketkar
Microbiology	Ms. Sucheta Ketkar	Dr. Rajeshwar Andhale

Resolution No.: AB/I(17-18).3.RUV1, AB/I(17-18).3.RUV2 & AB/I(17-18).3.RUV3

RESOLVED THAT the changes in the syllabi of the programme in and Tourism and Travel

Management, as recommended by the respective Subject Boards are approved with the requisite credits and corresponding number of lectures.

Name of the Subject	Proposed by	Seconded by
Tourism and Travel Management	Dr. Sanchita Chaudhuri	Dr. Sasikumar Menon

Agenda item No.03: To frame rules for the conduct of examinations, rules of students' evaluation

Dr. Lokur apprised the members of the last meetings amendments and recommendations. She presented the proposal for Separate Passing scores for Internal and External examinations for Skill- based courses of B. Voc justifying the same so as to assure quality skill development and assessment of students.

Proposed by: Dr. VaibhaviPalsule, **Seconded by:**Ms. SuchetaKetkar

Agenda item No.04: To institute and recommend to the Board of Management proposals of new programmes/Certificate Courses/Diploma Courses of Studies.

Dr. AnushreeLokur placed before the Board, following new programmes to be instituted for the academic year 2018-19:

1. 01 year PG Diploma in Data Science
2. Certificate course in Digital Marketing and Analytics

The Board deliberated on the structure of the Courses, their respective syllabi, the in-take capacity of these programmes and the fee structure to be recommended for the same. Dr.Rege particularly emphasized on the importance of chalking out plans for the exam schedules, passing standards and overall assessment structure for Certificate courses and new programs to be instituted.

RESOLVED THAT institution of a new programmes as listed above and as given in the proposals forwarded by the respective departments, is recommended to the Board of Management for approval and necessary further action to be passed through circulation before the next Academic Board meeting.

Proposed by: Dr. Sasikumar Menon, **Seconded by:** Dr. Sunita Shailajan

Agenda item No.05: Any other matter with the permission of the Chair.

Prof. Samant emphasized on holistic understanding of the duties and powers of educational autonomy awarded to institutions and how best to utilize the same for

As there was no further business the meeting ended with a Vote of Thanks to the Chair.

Dr. AnushreeLokur
Dean, Academic Affairs and Member Secretary, Academic Board

Minutes Approved by

Dr. AnushreeLokur
Dean, Academic Affairs and Member Secretary, Academic Board