



RUIA COLLEGE

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SHIKSHANA PRASARAKA MANDALI'S
RAMNARAIN RUIA AUTONOMOUS COLLEGE
OF ARTS & SCIENCE

MUMBAI - 400 019

REPORT OF THE ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE

FOR


RAMNARAIN RUIA AUTONOMOUS COLLEGE

**OF ARTS & SCIENCE
Matunga, Mumbai**





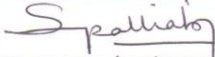


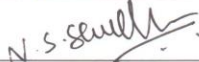
THE ACADEMIC AUDIT AND ADMINISTRATIVE AUDIT COMMITTEE VISITED RAMNARAIN RUIA
AUTONOMOUS COLLEGE ON:

Day	Date:	Time
Saturday	30th January 2021	2.00 pm

The External Peer committee members for Academic Audit are:

No	Name	Designation	Address	Signature
1.	Dr. Rajwade Madhav, Principal	Chairman	Sathaye College, Mumbai.	
2.	Dr. R.S. Zunjarrao, Principal	Member	Modern College of Arts Science & Commerce, Pune.	

Authorities of the organization who interacted with the team are:

No	Name	Designation	Signature
1.	Dr. Anushree Lokur	Principal	
2.	Dr. Jessie Pius	IQAC Coordinator	
3.	Dr. Sucheta Ketkar	Vice Principal	
4.	Dr. Manish Hate	Vice Principal	
5.	Dr. Sujata Suvarnapatki	Dean, Academic	
6.	Dr. Mohsina Mukadam	Dean, Research	
7.	Dr. Sunil Shankhadarwar	Examination Coordinator	
8.	Dr. Varsha Shukla	CDC Member	

Section I: Basic Details of the Organization:

I	Name of the Trust/ Society Address Phone no: E-mail Year of Establishment:	S. P. Mandali, Pune Sharadasabhagriha, S. P. College Campus, Pune-411030 02225918478 info@spmandali.org.in 1888
II	Name of the College/ Institute:	RamnarainRuia Autonomous College of Arts & Science
	Address:	L.N. Road ,Matunga , Mumbai -400019.
	Year of Establishment	1937
	Contact Details: 1. Telephone no with STD code 2. Fax no: 3. Organizational email: 4. Website address:	<ul style="list-style-type: none"> • 022-24143098/1335/3119 • 91-22-24142480 • principal@ruiacollege.edu • www.ruiacollege.edu
III.	Institutional Status 1. Affiliating University 2. Affiliation Status 3. UGC Approval 4. Category under which the college falls	<ul style="list-style-type: none"> • University of Mumbai • Permanent • 2f & 12B • Grant in Aid
IV.	Type of College:	<ul style="list-style-type: none"> • Autonomous
V.	Type of Faculty/Programme	Multi faculty(UG & PG) Arts/ Science/ BMM/ B Voc
VI.	Special status conferred	RUSA - Component 8: Enhancing quality and excellence in select

	Autonomous colleges
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Section II

Objectives to Conduct the Academic Audit

Academic Audit is a peer review process including a self-study and a site visit by peers from outside the institution. This process emphasizes self-reflection and self-improvement. The purpose of an academic audit is to encourage departments or programs to evaluate their “education quality processes” – the key faculty activities required to produce, assure, and regularly improve the quality of teaching and learning.

Objectives of the practice:

1. To assess the academic performance of the department as a whole.
2. To identify the strengths and limitations of the department.
3. To make the individual faculty and the department accountable.

Section III: Governance Structure and Policies

No	Metric details	
1.	Vision/ Mission and Goals:	<p>Vision:-To emerge as a distinguished Centre for knowledge creation, innovation and research that contributes to nation building by transforming students to life-long learners who can meet the challenges and adapt to varying opportunities of the global society</p> <p>Mission:- Institutionalizing practices to impart inter and trans-disciplinary knowledge, foster generic and life skills that build competencies to facilitate multi-dimensional growth of students and enable them to evolve as informed, global citizens capable of adapting and contributing to economic, social and environmental demands</p> <p>Objectives and Goals:-</p> <ol style="list-style-type: none"> 1. To provide high quality, affordable and inclusive education to all sections of society including various differently privileged groups. 2. To develop and conduct teaching-learning programs that build competencies in learners for inquiry, research, problem solving and communicating effectively.

		<p>3. To encourage participation in activities that instil and promote ethical values, empathy, rational thinking and build team spirit and leadership in the learners.</p> <p>4. To facilitate capacity building of learners and the teaching fraternity by encouraging creativity, adaptability and collaboration</p> <p>5. To educate and create awareness amongst the learners about their responsibilities towards family, society and environment and help them to evolve as conscious global citizens.</p> <p>6. To foster global competence of learners and support their career building such that they are either employed or become successful entrepreneurs.</p> <p>7. To collaborate regionally and globally with educational institutions, research centres, agencies, organizations and businesses to enhance academic and research experiences, develop infrastructure and facilitate internships and recruitment opportunities.</p>
2.	Principal (Regular./ Incharge (approved)/ Incharge (Unapproved))	Incharge (approved)
	Name:	Dr. AnushreeLokur
3.	CDC	
	a) Meetings held since formation	Yes, Meetings are regularly held
	b) Agenda, Minutes and Action Taken Report of each meeting. % implementation of decisions	All records kept meticulously. 80% implementation of decisions
4.	IQAC	
	a) Is Committee formed according to the IQAC norms?	Yes
	b) Number of Meetings held	4
	c) Agenda, minutes and Action taken report	Uploaded to college Collegeweb site
	d) The working of the organizational IQAC is in tune with its vision and mission statements	Yes
	e) Whether a Perspective plan is in place and is working? What is the % of success?	Yes .90%
	f) Whether AQAR's are sent on an annual basis?	Yes
	g) Number of feedbacks taken? Analysis done? Action taken and Actions implemented?	5 (Student feedback, Parents feedback, Alumni feedback, Industry feedback, Peer feedback)
5.	Student Council committee	
	a) Whether the student council has been formed as per the norms?	Yes

	b) Whether the student council is active?	Yes
6.	Student Redressal Cell	
	a) Redressal Policy of the college.	Yes (Uploaded to college web side)
	b) Number of meetings conducted per year?	Two meetings per year
	c) Number and nature of complaints received? Action taken on it?	No complaints reported
	d) Redressal procedure?	NA
7.	Internal Complaints Committee	
	Is ICC constituted as per the norms? 1) Presiding officer, two faculties, 2) non-teaching, one NGO in related areas, 3) student representatives. With at least 5 women in the committee)?,	Yes
	Are the details of ICC intimated on the notice board or at proper places? Is it mentioned in the prospectus and on the website?	Yes.
	Number of complaints received and action taken?	No Complaints received
	Number of meetings conducted	Two meetings per year.
8.	Anti- ragging committee	
	a) Whether notifications about anti-ragging are put up on the campus?	Yes
	b) Awareness about anti ragging done?	Yes
	c) Meetings and report of cases. Action taken?	No cases reported
9.	Student grievance cell and its timely redressal	Yes
	<ul style="list-style-type: none"> • Proper committee formation and procedure for grievance filing. • Action taken on grievance. 	<ul style="list-style-type: none"> • Grievances about Evaluation - 8 • Academic Grievances- 2 Action taken in 14 days
10.	Committee for Implementation of reservation policies	
	a) Meetings held and issues discussed and new aspects implemented	Yes
11.	Purchase Committee	
	Functional purchase committee with standard procedures present/ absent?	Yes
12.	AISHE – whether each year certificate is obtained and the organization is registered with AISHE	Yes

13.	NIRF- ranking of the organization and procedures completed.	Applied
14.	Library-	
	i. Budget spent on library for purchase of books and Journals	Books – Rs. 4,28,042.00 Periodicals – Rs. 1,23,867.00
	ii. Library memberships with other libraries.	Inter-library loan service available with the libraries in vicinity
	iii. OPAC installed and working	Yes
	iv. Digitization of library	Project of digitization of rare books and manuscripts is on-going.
	v. Library utilization by; staff and by students	Total library transaction by staff – 1858 & by students - 6716; Total annual footfall in the library apart from circulation – 13716
	vi. Old and rare books and method to preserve them	Ruia Library has an on-going project of digitization of rare books and manuscripts as a means of their preservation. Three times, the library has received grant from National Archives of India for this project.
	vii. Facilities for students	<ul style="list-style-type: none"> 📖 Reference & Referral Service – Open & free access for all users to the enriched & exhaustive Reference collection 📖 Database Access Service – Free & open access to INFLIBNET N-LIST 📖 Inter-Library Loan – To & from other academic libraries 📖 Book-Bank Scheme – Books for whole year for underprivileged students 📖 Reprographic Facility – Photocopying machine available in Library
	viii. Best practices by the library (number).	6 – <ul style="list-style-type: none"> 📖 Bar-coded Circulation – For error-free, quicker & easier functioning 📖 Automated Stock-checking using Mobile InventoryAssistant device – mobile computer with an inbuilt barcode scanner and software application that helps in stock taking, shelving order & searching for specific items 📖 External Membership - Open access & circulation service to Ex-Staff 📖 WebOPAC (Web Online Public Access Catalog) – Library database & search facility available on Ruia website 📖 Library orientation conducted for PG students at the beginning of academic year 📖 Online training session on anti-plagiarism software ‘Urkund’ organized for research guides and students (27 June 2019)

15	<p>Details of</p> <ul style="list-style-type: none"> - Number of computers & computer to student ratio - Available band width currently - No of rooms for academic purpose 	<ul style="list-style-type: none"> • Number of computers 424, 1:10 • 50 MBPS/ GBPS • 46 class rooms & 33 labs
16	<p>Departmental filing (department wise)</p> <ol style="list-style-type: none"> 1. Departmental staff details, appointments, etc. 2. Workload, 3. Timetable, 4. Teaching plan and monthly teaching schedule. 5. Teachers diary, 6. Leaves record and necessary adjustments. 7. Departmental meetings, 8. Student list, 9. Result analysis, 10. Examination dates, 11. Question bank, 12. Question papers, 13. Notes, 14. Activity planning, 15. Practical for the week, 16. Practical manuals 17. Practical related documentation 18. Practical Certification and dates, 19. Remedial course planning and execution methodology 20. Bridge courses, - content, schedule, attendance, material, feedback, feedback analysis. 21. One page student information and its analysis. 22. Teaching feedback and feedback analysis and action taken report on the analysis. 23. Departmental Peer assessment of teaching and its analysis from external Peers. 24. Departmental SWOC.- External & Internal 25. Student feedback on departmental functioning. 26. College website related material uploading - PowerPoint presentations, notes, videos, films, links, etc. 27. Annual Departmental calendar 	<p>All the departments have filed their documents in the order given</p>

Section III: Student Progression(current year data)

1.	Total number of students in the organization	3496
2.	Total Enrolment in the current year % enrolment in the present year against total number of seats(more than 80% / 70%/ 60% / less than 60%	more than 80%
3.	% of category students	37.78%
4.	Students from other states	33
5.	Students from other nations	Nil
6.	% Divyang students	1.5%
7.	Total number of students appeared for final year % drop out	939 (UG) + 243 (PG) 1%
8.	Total number of students passed in final year.	881(UG) + 223(PG)
9.	Percent attendance of the current year until the last month.	78%
10.	Fellowships/ free-ships provided to students: Government/ Non-government (% beneficiaries)	Government – 491 Non-government - 34
11.	Welfare schemes for students	Each one adopt one, Earn while learn
12.	Awards won by students from cultural events (national/ international/ state/ University/ Local)	<ul style="list-style-type: none"> • Natyavalay won four prizes at Indian National Theatre (I.N.T.) • 19 students won prizes in various events at Mumbai university 52 nd Youth Festival • 7 students won prizes at St. Xavier’s college –Malhar. • 7 students won prizes in the various events at DhruvaSanskrut intercollegiate festival at Vaze-Kelkar College • 5 students won prizes in Sahityayatri organised by Dhruva Knowledge welfare society. • 3 students won prizes at N.G.Panditrao intercollegiate elocution competition.
13.	Participation of students in cultural events(number of events and percent participation at college level)	258 students
14.	Student participation in sports at international/ national/ state/ university/ local level)	International -2 National-10 State-0 University-33 local level-0
15.	Awards won in sports at various levels vs. total number of students	25 : 45
16.	Participation of students in a) NSS	NSS- 250 NCC- 250

	b) NCC	
17	Number of events conducted by NSS/ NCC/ others in one year (previous Year)	<p>NSS</p> <ol style="list-style-type: none"> 1. Stepping into The Shoes Date: 16th July, 2019 2. Friendship Day: An Initial Step of An Upcoming Journey. Date: 07th August, 2019 3. Rakhi And Chocolate Selling Activity Date: 3rd -11th August 4. Friendship Day with Cancer Patients Date: 07th August 2019 5. Eye- Care Session Date: 14th August 2019 6. Demonstration of First Aid Date : 14th September 2019 7. Session on Dental Care. Date: 10th December 2019 8. Free Health Check-Up Camp Date: 12th and 13th December 2019 9. Anubhuti Inter-Collegiate Competitions Date: 21ST January 2020 10. Tree Plantation at Adopted Village Date: 31st August 2019 11. Session on Cyber Security Date: 25th September 2019 12. Mock drill By Avhaan Volunteers Date: 20th December 2019 13. Awareness Rally at Dadar Station Date: 16th August 2019 14. Disaster Management Workshop At CIDM Date: 18TH ,19th February 2020 15. Traffic Duties on GanapatiVisarjan Date: 3,7,12th September 2019 16. Crowd Management Duty During Elections Date: 21st October, 2019 17. Blood Donation (2) Date: 19th Aug 2019 & 14thfeb 2020 18. HIV Week Date: 1st – 11th December 2019 19. Gender & Sexuality: A Constitutional Perspective Date: 25th November 2019 20. Voters Registration Date: 13th September 2019 <p>NCC</p> <ol style="list-style-type: none"> 1. International Yoga Day : College Date : 21st June 2019 2. International Yoga Day : Gateway of India Date : 21st June 2019 3. Awareness program-

		<p>Poster making competition. Topic - Noise Pollution Date :5th July 2019</p> <p>4. Kargil Day- a tribute to the martyrs Date : 26th July 2019</p> <p>5. Self Defence workshop -Learn techniques of self defence Date : 27th July 2019</p> <p>6. Independence Day</p> <p>7. Kolhapur and Sangli flood donation- cadets donated clothes, food items etc. Date : 20th Sep 2019</p> <p>8. Blood donation Date : 19th Aug 2019</p> <p>9. Awareness program- Rally and street play Topic- HIV Aids Date : 31st Aug 2019</p> <p>10. Swachh Bharat Abhiyan- Clean-up activity : College Campus Date : 21st Sep 2019 Cleanliness drive : College Campus Date : 2nd Oct 2019.</p> <p>11. Gender equality Date : 25th Nov 2019</p> <p>12. Heritage site conservation- Heritage cleaning : Cleaning of Sion fort Date : 6th Dec 2019 Beach Clean-up drive : Girgaon beach Date : 7th Dec 2019</p> <p>13. Swachh Bharat Pakhwada- Poster making competition Date : 13th Dec 2019</p> <p>14. Republic Day Date :26th Jan.2020</p> <p>15. Ruia NCC Day Date : 7th Feb2020</p>
18	<p>Students completed graduation/ masters and employed by the college placement cell (give details)</p> <ul style="list-style-type: none"> - Number of student registered for placement cell - No of trainings / pre-placement sessions conducted by placement cell and students benefitted. - Students placed on campus through job fairs - Students placed off campus through job fairs. 	<p>145</p> <p>9 sessions + Jobfair (108 From Ruia + 15 Outsiders)</p> <p>66</p> <p>77</p>
19	Students who have pursued their education further (Progression)	<p>BA/B.Sc – 40.86%</p> <p>M.Sc.- 2.69 %</p>

	- % progression of students passed.	
20	Vocational training centre is present(give courses and benefitted students in one year)	B Voc courses in <ul style="list-style-type: none"> • Greenhouse management • PharmaAnalytical Science • Tourism and Travel management
21.	Number of students clearing GATE/NET/SET/ Civil services/ etc. (list of students, year , position achieved, related details)	GATE- 07 SLET- Nil NET- 04 SET- Nil Others –19
22.	Registered alumni association present Alumni support: <ul style="list-style-type: none"> • Monetary Support • Support in services • Alumni meetings: 	<ul style="list-style-type: none"> • Yes (registration No. CINU74999MH2018NPL311030) • Up to 0.5 lakhs per year • Infrastructure/guest lecture/ Self-vision centre/ Health camp/ Jewel of Ruia and Rising stars - Appreciation awards. <p>Alumni Managing committee meeting: 10 meeting/ yr Alumni meet: once in two yrs</p>

Section IV Academics:

1	Certificate courses started under Autonomy	26 (Additional Credit courses)
2	Programs with choice based credit system	College follows choice based credit system
3	students undertaking field projects/ internships students undertaking field projects/ internships (current year)	278
4	Number of teaching methodologies used with details.	Teaching methodologies adopted include: <ul style="list-style-type: none"> • ICT, Collaborative teaching, POGIL, Group discussion, Moodle, Google classroom, Blended learning
5	Percentage of teachers using ICT for effective teaching and learning, e – learning resources.(list the tools and resources available	86%
6	Number of ICT enabled classrooms and smart class rooms.	40, 2 smart class rooms
7	Whether <ul style="list-style-type: none"> - Course outcomes(CO's) Program outcomes (PO's) and Program Specific Outcomes (PSO'S) are displayed on the website? 	Yes https://ruiacollege.edu/Department/DisplayDeptPage.aspx?page=egg&ItemID=ema&nDeptID=caakc
8	Average passing percentage of the college (only final year be considered) Total number of students present:	
	Total number of students enrolled in first year	1029 (UG)

	Total number of students appeared in the final year	939 (UG) + 243 (PG)
	Total number of students passed in final year	881(UG) + 223(PG)
9	Average percentage of full time teachers, teachers with Ph.D.	Permanent -71 /Temporary full time -26 Unaided -39 = Full time teachers -136 PhD-55
10	Percentage of teachers recognised as research guides	52%
11	Number of Ph.Ds awarded	7
12	Number of full time teachers who have received awards / recognitions/ fellowships at state/ national/ international level from government/ recognised bodies	1
13	Grants received by teachers for research projects by the government/ non- government sources (industry/ corporate houses/ international bodies/ endowment/ chairs/ in the institution). Number of teachers who have taken a research project.	68,53,293/- 5
14	Workshops /seminars on IPR/ Industry – Academia innovative practices conducted by college.	13
15	Research Publications	12
16	Number of books published by teaching community at national and international level	4
17	Consultancies provided through institution and amounts generated.	42 consultancies 2,05,67,742/-

Section VI: Community & environmental services (% participation)

1)	NSS related activities – reports & Camps	5 environmental related activities were carried out by NCC Report submitted to IQAC
2)	Environment related activities: Green practices- plastic free campus / paperless office/ public transport measures/ waste management practices/ LED lamps/ Rain water harvesting	College has an Environmental awareness committee which conducted the following programmes: <ul style="list-style-type: none"> • E-Waste collection • Broken Glassware Collection(for safe disposal of broken Glassware& helps to save the pollution) • Biogas plant maintenance • Three Compost pits- Compost prepared using microorganisms • College has a rain water harvesting unit • Micro scaling of experiments

		<ul style="list-style-type: none"> • Safe disposal of biomedical waste • Special facility for collection of plastic waste for Recycling
3)	Cleanliness programs	<ul style="list-style-type: none"> • Swatch Bharath Abhiyan • Cleaning of College Campus and neighbouring area
4)	Gender sensitivity awareness programs	7
5)	Solar energy put on the grid in last one year	Solar panel installed in the year 2018-19. The college has set up a 50 kW solar panel installation that accounts for about 14.3% of the campus power requirement.
6)	Human values & Professional ethics courses	<ul style="list-style-type: none"> • In the foundation course syllabus these topics were included. • Donation drive for flood relief- Kolhapur • Celebrated Constitutional day

Administrative Data		
Sr.No.	Observation on Key Aspects	
1.	General Administration	
	<ul style="list-style-type: none"> • Fees Collection 	<ul style="list-style-type: none"> • Online
	<ul style="list-style-type: none"> • Roll Call 	<ul style="list-style-type: none"> • Generated from Software
	<ul style="list-style-type: none"> • General Register • L.C. /Transfer process 	<ul style="list-style-type: none"> • Handwritten • Not Computerized
2.	Affiliation	<p>Aided courses: Permanent Affiliation</p> <p>Self financed courses: Annual Affiliation</p>
3.	Selection, Advertisements & Interview Procedures	<ul style="list-style-type: none"> • Government NOC, • Advertisement draft approved by University • Advertisement in 2 News Papers [Regional & English] • Selection Committee is demanded from University • Government Nominee is nominated by Joint Director • Interview being Called • Interview report prepared • Selection Committee Report
4.	Teaching Staff Approvals	<p>Aided course Depts. : As per university norms Selection is done and the report is sent for approval at university</p> <ul style="list-style-type: none"> • Management Resolution • Appointment Letter • Resume letter from the employee (acceptance letter)

		<ul style="list-style-type: none"> • University Approval draft • Approval copy from University • Joint Director Fixation • Confirmation • All CAS promotion to teachers is done as per above procedure <p>Self financed Course Depts.:</p> <ul style="list-style-type: none"> • Interview panel setup by the College Management
5.	Non- Teaching Staff Appointments	<p>Aided:</p> <ul style="list-style-type: none"> • Government NOC • Advertisement in 2 News Papers [Regional & English] • Interview – Interview Chart Report • Management Resolution • Appointment Letter • Resume letter from the employee [acceptance letter] • Joint Director Approval draft • Joint Director Approval • Joint Director Fixation • Confirmation • Promotion only for office staff as per University norms <p>Self financed Course Depts .:</p> <ul style="list-style-type: none"> • Interview panel setup by the College Management
6.	Statistical Information MIS(DHE, Pune) AISHE(UGC) NIRF	<ul style="list-style-type: none"> • MIS information uploaded to DHE Pune • All India Survey Higher Education Uploading done
7.	Service Books & Leave Records (Teaching & Non – Teaching Staff)	<p>Aided:</p> <ul style="list-style-type: none"> • Service Books maintained as per Joint Director Office • Leave Record is maintained as per University norms • Self financed Course depts.: Leave Record ,Bio-Metric maintained
8.	Admissions Procedures	<p>Aided/Self financed Courses(UG/PG/Ph D):</p> <ul style="list-style-type: none"> • Online filling up of Pre Admission Form designed by the college • Online Admission Form Filling on the digital portal of University of Mumbai • Confirmation of Admission on portal & fees collection on customized software • Submission to Registration of the confirmed student

9.	Enrolment, Eligibility & Migration	Aided/Self financed Courses : <ul style="list-style-type: none"> • Provisional Eligibility applied by students • Provisional Admission is provided on producing Provisional Eligibility Certificate • Migration Certificate required for Confirmed Admission
10.	Examination :	Aided/ Self financed Courses(UG/PG) <ul style="list-style-type: none"> • All examinations conducted at College level for U.G. and PG Courses • Departments submits 2 sets of Question papers to Examination Incharge • Uploading result on Portal
11.	*Aided/Self financed:	<ul style="list-style-type: none"> • As and when demanded by students providing them 2 copies of transcript as per University Format • Bonafide Certificate is issued as and when demanded by students
12.	Railway/ Bus Concessions	<ul style="list-style-type: none"> • Railway/ Bus Concession is issued Submitting the concession book at Railway station
13.	Government Scholarships & Free Ships	<ul style="list-style-type: none"> • Students and Parent are orientated with procedure and norms. • Display of Notice & WhatsApp group • Collection of forms filled by students on the scholarship site • Verification of forms & documents • The form is collected and approved by the authorities of Social Welfare Department • Received Scholarship amount from Department • Order Collected from dept. • Payment is disbursed in students personal A/c Utilization Certificate submitted to department
14	Non-Government scholarships, free ships, concessions. Organizational effort to provide help to needy	College has schemes like- Each one adopt one, Earn while you learn.
15.	Inward & Outward Registers	Not digitized
16.	Dead Stock Registers	Register is maintained for all the departments
17.	Records of Minutes of all statutory bodies and other college committees	Records Maintained and uploaded on College website.

18.	Records of Computers, Printers, Lap Tops, Scanners, Projectors & Licensed Software's	<ul style="list-style-type: none"> • Purchase of new equipment is recorded • New purchases are labelled • Scrap is also donated& recorded
19.	Accounts & Finance Section: Cashbook, Ledger, Salary Registers, Salary Bills, Vouchers, Receipt Books, Fee Registers, etc.	<ul style="list-style-type: none"> • Accounts is maintained in Tally ERP • Vouchers are printed from the Tally Software, Reconciliation is maintained in Tally ERP • Salary Register of the Full Time Faculty's & Non-Teaching Staff are maintained • Fees Receipts are printed from the customized software <p>Fee Register is maintained in the excel format Salary register of faculty of Self financed courses maintained.</p>
20.	College Budgets & Audited Balance Sheet	<ul style="list-style-type: none"> • Budget is prepared every year • Audited Balance Sheet is also prepared and submitted to the trust
21.	Teachers Workload & Class Time Tables	<p>*Aided/Self financedDept</p> <ul style="list-style-type: none"> • As per University norms & approved form Joint Director Office • Self financedDepartmented its approved by Management and maintained at College level
22.	Annual Maintenance Contract: Pest Control Air Conditions, Water Coolers, CC TV, Fire Extinguishers, Computers	<p>*Aided/Self financeddept.:</p> <ul style="list-style-type: none"> • Annual maintenance done for all
23.	Non- Teaching Staff Welfare	<ul style="list-style-type: none"> • Fees / Financial Assistance on request • Festival Celebration • Credit society
24.	Workshops attended by non-teaching staff Aided/Self financed dept.:	<ul style="list-style-type: none"> • Every year IQAC conducts two workshops- Health related, skill development -softskill or specific skill
25.	*Overall presentation & non-teaching staff cooperation.	<ul style="list-style-type: none"> • Good

Achievements of 2019-20

- **Academics:**
 - 26 Certificate courses started under Autonomy
 - Regular syllabus revision
 - Good Pass percentage
 - Remedial for slow learners
- **Research:**
 - Major projects -3
 - Minor projects-6
 - Industry sponsored-1
 - Avishkar participation- 38projects and 97students
 - Patent filed-1
- **Consultancy:**
 - Number of projects -42
- **Start ups-2**
- **Conference / Workshops**
 - International-3
 - National-1
 - Workshops-13
 - National level-1
 - State level-2
 - University level-1
- **Faculty development programme:**
 - Organised-10
 - Attended –Refresher/ Short term course-31
 - Workshop/ Seminar/comference attended-136
- **Infrastructure development:**
 - New class room-3
 - Upgradation of computer lab
 - Divyang friendly campus
- **Extension activities:**
 - In Collaboration in with different association-25
 - NCC/NSS- 15
 - Laboratory upgradation
 - For Self Vision Centre
- **Student participation in sports/cultural activities:**
 - Active participation of students in sports/ cultural activities at various levels

S. P. Mandali's
RamnarainRuia Autonomous College,
Matunga, Mumbai
Academic Audit
Review of Peer Team
on
Performance of the College - Academic Year 2019-20
Conducted on 30th January 2021 at 2.00pm online



The External committee has made the following observations after its interaction with the authorities of the organization.

Recommendations:

Total Number of recommendations

3

- **Recommendation 1** : The College should think of installing 'Audio Notice Board' for the benefit of visually challenged students.
- **Recommendation 2** : The College may start B.Sc. (Blended) Bioscience / Chemical Science course in collaboration with University of Melbourne, Australia
- **Recommendation 3** : In order to promote research activities for students, College may start 'Young Researcher Scheme' through College funds

Name	Designation	Signature with Date
Dr. Rajwade Madhav, Principal, Sathaye College, Mumbai	Chairperson	 03-02-2021
Dr. R.S. Zunjarrao, Principal, Modern College of Arts, Science and Commerce, Pune	Member	 03/02/2021